

**Talons General Meeting Agenda**  
**Monday, June 7, 2010**  
**6:00 pm-7:00 pm**

**Welcome**

- Mission statement read by Bob Lenau
- Review and approve minutes from May 3, 2010 meeting
- Financial Reports
- Treasurer's report: Nicole Despot
- Scrip Report: Lisa Witthans
- E-Scrip: Beth Lenau

**Old Business**

- MIM Final Numbers
- Spring Fling Concert and dinner
- Student Account Balances
- Kohl's check

**New Business**

- New Talons Board for 2010-2011 school year
- Booster Café coordinator/volunteers for fall
- Application for use of school stadium for MIM
- MIM planning: Committee chairs, timeline for event
- Scholarships for Seniors: Austin Boyer, Brian Crawford, Sarah Lenau, Katie Smith
- Laz Trans: Sheryl Matthews (833-3787) for Bill (599-1175)

**Matt's Minutes**

- Items needed: Stands for marching percussion, additional snare drum, replacement drum heads, supplies to repair instrument cases, supplies for instrument maintenance
- drum major camps
- Plan of action for checks not received as of 6/4/10

**Open Forum**

**Meeting Adjourned**

**Save the date:**

**Next Meeting:**

**Date:**

**Time:**

**Talons General Meeting**

**Monday, June 7, 2010**  
**7:00 pm – 8:00 pm**

Action items in red

Present: On file

**Board Members Present**

Bob Lenau, President

Michelle Bateman, Vice President

Meagan Holmes, Treasurer

**Call to order at 7:14 pm**

Welcome everyone. Mission statement read by Bob Lenau

**May 3, 2010 minutes reviewed**

Gary Hutton motioned to approve the minutes

2<sup>nd</sup> motion by Mike Witthans

All in agreement and motion carried

**Financial Reports**

**Treasurer's Report** – Nicole Despot –not present- no reports available

**Scrip Report** – Lisa Witthans (see attached sheet)

**May 2010 Scrip Sales:**

Beginning Box Value:	\$2402.00
May sales:	\$1145.00
May order:	\$3565.00
Ending box Value:	\$4822.00

**Deposit: \$570.00**

**May 2010 Scrip Profits:**

Talons:	\$37.60
Catie Witthans:	\$11.86

**Talons owes scrip:**

Senior Dinner (Olive Garden)	\$100.00
MIM Save the Date Mailing: (Office Depot)	\$250.00
Spring Fling & Senior Dinner Supplies (Smart & Final):	\$225.00

**Total: \$575.00**

**E-Scrip Report** – Beth Lenau – not present- no report available

## **Old Business**

**MIM Final Numbers:** Unavailable at this time. Discussion about having this finally completed by the August 2, 2010 general meeting

**Spring Fling and Concert:** Unavailable at this time

**Student Account Balances:** Balances cannot be confirmed due to a lack of updated treasurer's report. If the Talons does not stay up on what students owe, more fundraising will have to take place and without record, the Talons are in limbo financially. It was agreed that an audit is needed and Ed Smith suggested a form in the spring.

Mr. Ouska should receive check from Kohl's at Centennial but both Band Hall and American Band Accessories want their payments.

Bob Lenau stated that to maintain our non-profit status, we need to file by June 30, 2010 through Centennial.

Mr. Ouska will submit the form and fee to the front office so that Centennial can file with the IRS

## **New Business**

### **New Talons Board for the 2010-2011 School year:**

Gary Hutton motioned to accept the nomination and placement for the new board for 2010-2011:

Mark Sliter, President

Michelle Bateman, Vice President

James Cummins, Secretary

Meagan Holmes, Treasurer

2<sup>nd</sup> motion by Mike Witthans

All in favor and motion carried

**Booster Café/Volunteers for fall:** Skip Penner has agreed to help at MIM but the Talons need to find a new parent to mentor this year. Becky Porter and ASB praised the Talons for their participation in Booster Café and the Talons were the only group to complete their obligations. The Talons will need a new coordinator to organize Booster Café schedule and there will be sign up sheets at the potluck at the end of band camp.

Mark Sliter will contact Ray and Shelly Hacker as well as Kendra Penner for their input.

Felt volunteers needed at home games for the band section. Meagan Holmes and Lisa Witthans will help and Mr. Ouska will see if we can do this task earlier in the evening as to not disrupt the people in the stand for the JV game.

**Application for use of school stadium for MIM:** There is a specific form that needs to be signed by the Talons President for MIM.

Mark Sliter will sign and bring the form to Cindy in Mr. Friese's office during school hours

**MIM Planning:** Meeting participants went over a timeline for MIM. At the beginning of August, the Talons must send an updated form with a tentative agreement to SCSBOA for MIM. Jane Smith spoke with Amy Mack and asked to have the SCSBOA on line form updated with Mr. Ouska's name.

**August Timeline:**

**City permit** to close the roads. Michelle Bateman will get a copy of the insurance to give to the city. Mark Sliter will deliver the paperwork.

**Committee Chairs:** Some of the chairs are filled:

Lisa Witthans: Judge Hostess

Robert Van Tassel: Electrician

James Cummins: financials

Michelle Bateman: Front Gate

Meagan Holmes: Hospitality and golf carts

Mark Sliter will take care of light plants and portable toilets

A shadow is needed to work with Skip Penner. Gary or Mary Gridley were suggested. There are still several chair positions to be filled and the Talons will ask for volunteers at pot luck at the end of band camp.

**United Site Rentals** has been happy with the ads for MIM. AN idea was brought up to send ads/thank you in hopes for donations or better cost!

**September Timeline**

Letters need to be updated for donations from the following companies:

Applied Technology: Radios

Hall Ambulance: First Aid

Frito Lay: Chips

United Site Rentals: Porta Potties

Vendors

Adult School: Golf Cart Request

Meagan Holmes will update letters for donations and get vendors lined up.

**October Timeline:**

Brady Melo has donated propane in the past. An idea was suggested to get tanks donated by parents, etc. and get them filled at Melo's both for Oxnard and for MIM

It was agreed that a new updated phone list is necessary to get other chairs and volunteers. More parents are needed to shadow to take over chair positions in the future. Michelle Bateman suggested getting updated information off band packet that students get the first day of camp.

**Scholarships for Seniors:** Four seniors won awards this year: Austin Boyer, Brian Crawford, Sarah Lenau, and Katie Smith. Everyone was thankful that Jane Smith encouraged the Crawford's to attend.

**Laz Trans:** Mark Sliter will call Sheryl Matthews because Bill would really like to pull Big Red again for the Centennial Band

### **Open Forum**

Fall fundraisers needed. Meagan Holmes suggested the insulated cups like the ones at Starbuck's as a quick and fun way to earn money for the band program. It was decided to put the Centennial logo on the cups so that other groups would buy the cups and not only band parents and students. It was agreed to order 200. **Meagan Holmes will contact Proforma and get the cups in time to sell at band camp.**

### **Matt's Minutes**

**Items needed for band:** (see attached sheet):

The 4<sup>th</sup> snare drum in pieces at California Keyboards since August of 2009. A new snare drum would cost about \$399.00. Mr. Ouska would also like a snare drum harness that would run about \$159.00. Jay Cummins asked if Mr. Ouska had seen the instrument and Mr. Ouska said it looked good and it needed about half of its parts.

Gary Hutton motioned to approve up to \$399.00 for a replacement and/or fix the old one plus \$159.00 for a new snare drum harness

2<sup>nd</sup> motion by Mike Witthans

All in favor and motion carried

Mr. Ouska will purchase a Hi-Hat pull rod (\$5.95), rubber cup washer (\$2.95), and cymbal stand (\$68.95) from [www.steveweissmusic.com](http://www.steveweissmusic.com)

**The Talons will reimburse Mr. Ouska for the amount at the August Meeting.**

Mr. Ouska would like to purchase an instrument case repair kit and instrument maintenance. Both items would save the Talons money in the long run on small repairs and maintenance of instruments.

Gary Hutton motioned to approve the purchase of both the Instrument Case Repair and Instrument Maintenance kits for a total of \$320.00

2<sup>nd</sup> motion by Mike Witthans

All in favor and motion carried

Mr. Ouska will get a quote on 3 items for marching season and email the quote to the Talons Board Members. The three items are: new bass drum line, marching percussion stands, and drum heads

Carrie Sliter motioned that Mr. Ouska could purchase the 3 items on approval from the Talons Board after receiving and approving the quote Mr. Ouska gets.

2<sup>nd</sup> motion by Mike Witthans

All in favor and motion carried

**Drum Major Camp:** Bob Lenau stated that the Athletic boosters pay for their student athletes. The camp would be good for the band and students in their leadership roles. It was suggested that the parents pay for half of the camp and the Talons would cover the other half for both drum majors

Mark Bateman motioned that the two drum majors could go to camp within California on a shared commitment with student paying half the cost and the other half by the Talons

2<sup>nd</sup> motion by Mike Witthans

All in favor and motion carried

Plan of action for checks not received as of 6/4/10: The Treasurer will stop payment on any checks missing in the mail. Mr. Ouska will contact all affected vendors and explain the situation and why they have not received reimbursement in a timely manner. Jay Cummins needs the bank statements so that he can balance the accounts.

**Meeting adjourned at 9:30 p.m.**

**Next Meeting:**

**SAVE THE DATE:**

**Monday, August 2, 2010**

**Location: Centennial Band Room**