

**Talons General Meeting Agenda**  
**Monday, March 7, 2011**  
**7:00 pm – 8:00 pm**

**Welcome**

Mission Statement read by Robert Van Tassel

Review and approve the minutes from the January 31, 2011 meeting

**Financial Reports**

Treasurer's Report: Jay Cummins

Scrip and E-Scrip: Lisa Witthans

**Old Business**

- Third Thursdays dinner Fundraising: Thursday, March 17<sup>th</sup> @ Panda Express
- Continued planning for PPAACC event:
  - Volunteer coordinators: Names and phone numbers
  - Security/Parking/Gate Coordinator: Adults!
    - Shifts, Cut down to two people per shift?
    - Staff: Centennial/Talons shirts and name tags
  - Division of purchases/payments
  - Menu Chair: Items, prices, supplies, scrip
  - Financial chair:
  - Custodial:
  - Donations: Frito Lay, Pepsi
  - Vendors
  - Program: Sponsors, deadlines

**New Business**

- Website events update

**Matt's Minutes**

- Band concert on Tuesday, March 15<sup>th</sup> from 6:00 – 7:00 pm
- Thank you gift for Grandma Darla

**Open Forum**

**Next meeting:**

**SAVE THE DATE:**

**Time**

**DATE**

**Talons General Meeting  
Monday, March 7, 2011  
7:00 pm – 8:00 pm**

**Action Items in red**

**Board Members Present**

Robert Van Tassel, President  
Jay Cummins, Treasurer  
Meagan Holmes, Secretary

**Call to order at 7:05**

Welcome everyone. The mission statement was read by Robert Van Tassel.

**January 31, 2011 minutes reviewed**

A correction was made under the scrip account. Instead of it saying January, it should say December sales.

Randy Gallegos motioned to approve the minutes

2<sup>nd</sup> motion by Lisa Witthans

All in agreement and motion carried

**Financial Reports**

**Treasurer's Reports – Jay Cummins**

All the bill payments are up to date. The three accounts are solvent. Jay would like to move some money back into the utility account. Jay has a money order to get \$1.00 bills for the PPAACC event on April 2, 2011.

**Scrip Report – Lisa Witthans (see attached):**

Nothing to report at this time. Lisa will have both February and March sales at the April 4, 2011 general meeting.

E-Scrip Report – Lisa Witthans (see attached):

January 2011 net contribution: \$290.70

**Old Business**

**Third Thursday fundraiser:** The next fundraiser is scheduled for March 17<sup>th</sup> @ Panda Express. Jay Cummins will contact Jersey Mike's for the April 14<sup>th</sup> event.

**Continued planning for PPAACC event:**

**Volunteer Coordinators:** Intensity will it was agreed that Intensity would man all the shifts except concessions and non-concessions sells since they are not performing. Drum line kids can cover a 4 hour shift in the morning and color guard will cover shifts in the evening.

**Meagan Holmes will coordinate the volunteers from Centennial.**

**Security/Parking/Gate Coordinator:** These positions must be staffed by adults. It was agreed that Centennial parents will cover security, parking areas, and the gate.

Division of purchases/payments: Centennial will cover the upfront cost of orders for snack bar. This will be subtracted from profit before the division between Centennial and Intensity.

**Menu Chair: Items, prices, scrip:** Steve Holmes will chair the snack bar.

Steve Holmes will have a list of items needed and amounts from Smart and Final before the next planning meeting on Monday, March 21<sup>st</sup>. It was agreed that at least \$1,500.00 from scrip. It was agreed to have a menu available for the program. Michell Gearhart is still working on getting deep pit donated. Outback has donated 100 baked potatoes with all of the fixings. Both Centennial and Intensity will work on getting roasters and crock pots to keep the food warm.

Robert Van Tassel will contact Skip Penner for ice donations.

Meagan Holmes will contact Vera Crawford for bread donations.

**Financial Chair:** Jay Cummins will use a room in the 100 building.

Lisa Witthans will see if Judy Bard can help on that day.

**Custodial:** There has to be two custodians at the event, which will cost between \$600.00 - \$700.00. Both Centennial students and Intensity kids will help in clean ups. We will provide them gloves and bags.

Michell Gearhart and Jesse Apperson will look into recycling cans for the event

**Donations:** Pepsi products need to be used for consistency and because they are the vendors at Centennial. A variety of chips are needed as well.

Meagan Holmes will write donations letters for both companies and fax them this week. She will also create a flier for soda and water donations for both groups.

**Vendors:** California Keyboards, Ben and Jerry's, and the Hunsakers are all confirmed! Meagan Holmes is still working on a coffee vendor.

**Programs:** Sponsors, deadlines: Any ads must be handed to Linda Barnett by no later than Monday, March 21<sup>st</sup>. 150 programs will be printed and the purchase cost is \$4.00.

**Miscellaneous Items:** It was suggested to have a "kid's room" where all volunteers have a place to relax on campus. One of the rooms in the 1100 building will be used. After the West competition on March 11<sup>th</sup>, the cheer mats go to the PPAACC storage area.

Mr. Ouska will contact M & O to get the mats picked up and delivered on Friday, April 1<sup>st</sup>.

Michell Gearhart and Jesse Apperson will print air gram information off the PPAACC website.

### **New Business**

**Website events/update:** There are many outdated items and links on the Talons website.

Jay Cummins will work with John Lotze to get website updated and get new events added as well.

### **Matt's Minutes**

**Band concert on Tuesday, March 15<sup>th</sup> from 6:00 – 7:00 pm:** There will a table at the event with old band items as well as a donation box.

**Thank you gift for Grandma Darla:** Grandma Darla spent hours sewing appliques on the drum line shirts. It was agreed to get Darla a gift card as a thank you for all of her hard work.

Mr. Ouska will contact her granddaughter Kendra to see what her favorite restaurant is.

### **Open Forum**

No new items.

**Meeting adjourned at 8:28 pm**

**Next Meeting:**

**SAVE THE DATE:**

**Monday, April 4, 2011**

**Location: Centennial Band Room**

Respectfully submitted,  
Meagan Holmes  
Secretary

